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| --- |
| To ensure that grant payments are paid as quickly and efficiently as possible, the Trust makes payments by electronic bank transfer. Please provide full bank details for where you wish payments to be sent ­­– the information we require is detailed below. |
|  |

Bank details form

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| --- | --- |
| Wellcome Trust Grant Ref: (e.g.: 012345/Z/09/Z): |  |

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| --- | --- | --- | --- | --- |
| Name of administering organisation/individual: |  | | | |
|  |  |  |  |  |
| Name on bank account (payee): |  | | | |
| **\*Please note that the payee name provided must exactly match the name on the bank account statement.** | | | | |
|  |  |  |  |  |
| Bank name: |  | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| Bank account number:  (IBAN for Europe) | Currency: | | | |
|  |  | | | |
| Bank Sort Code:  (for UK payments only) |  | | | |
|  |  |  |  |  |
| Swift Code (BIC): |  | | | |
|  |  | | | |
| USA: Bank ABA/Routing  IND: IFSC Code: |  | | | |

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| --- | --- | --- | --- | --- | --- |
| Signed: |  | | Date: |  | |
|  |  | |  |  | |
| Name (in full): |  | | | | |
|  |  |  | |  |  |
| Position (if applicable)\*: |  | | | | |

**\*Please note that the person signing must have authority/delegated authority to certify for the Organisation at the level of the Chief Finance Officer or the Chief Administrative Officer.**

In order for us to send remittance advice(s), please provide contact e-mail address **and** the postal address below:

|  |  |
| --- | --- |
| Email Address(es): |  |
|  |  |
| Postal Address: |  |

The completed form should be e-mailed in PDF format to [grantpayments@wellcome.org](mailto:grantpayments@wellcome.org) or by post to: Wellcome Trust, Gibbs Building, Grant Payments Team, Finance Department, 215 Euston Road, London NW1 2BE.

If you have any queries regarding this form, please contact the Grant Payments Team at the above email address or telephone one of the Team members. Details can be found via the following link:

<https://wellcome.org/grant-funding/guidance/grant-payments-team>

Wellcome will use the information collected on this form for grant payment purposes. For more information on how we handle and use your personal information, please refer to our [Wellcome Grants Privacy Statement](https://wellcome.org/grant-funding/privacy-and-confidentiality-wellcome-grants).